

MEETING MINUTES

Plan Commission

DATE	June 9, 2025
TIME	7:00 PM
MEETING CALLED TO ORDER BY	Al Sandberg

IN ATTENDANCE

Member Name	Present	Absent
Steve Dahl	x	
Mary Kay Francis	x	
Kyle Gilles		x
Randy Koller		x
Al Sandberg	x	
Carolyn Sylte	x	
Harry Warden	x	

AGENDA

1. Call to Order at 7 pm.
2. Roll Call. See table above.
3. Approval of May 12, 2025, Plan Commission minutes. Motion was made by Al Sandberg. Steve Dahl seconded. No discussion. All approved. Motion carried.
4. Open public comment period for items that do not appear on this agenda. No public present. However, two commission members spoke.
 - Al Sandberg found out if there are not any specific ordinances on the books (which it was determined there are none), the Plan Commission can use other means to reach a quorum versus all attending a face-to-face meeting such as by phone or Zoom.
 - Harry Warden presented the Dunn County survey that was sent to Township representatives throughout Dunn County regarding its *Dunn County Comprehensive Plan Update Survey*. It was decided to complete it as a group and forward to the Rock Creek Town Board for submission to Dunn County. This was then the primary focus of the meeting.
5. Discussed how to promote participation in the Land Use Plan Survey to township members. It was decided to update a draft of the sign prepared by commission member Carolyn Sylte communicating the upcoming survey by adding the following information.
 - Date survey will be coming: Fall 2025/Winter 2025.
 - Plan Commission meets the 3rd Monday of every month at 7 pm in the Town Hall.
 - Put the township website on the flyer.
6. Tabled. Discuss trend and survey data provided by Tammy Traxler of Dunn County.

7. Discussed briefly this item which includes the research completed by plan commission members and review and potentially prepare survey questions and survey information letter. Continue discussions of delivery/marketing of the surveys. Discuss any other actions needed to begin updating the plan.
8. Tabled. Discuss and create a plan to identify all roads in the Town of Rock Creek and roads that may be vacated.
9. Review Town road construction ordinance and driveway ordinance. Harry will bring a copy of the existing ordinance to the next meeting.
10. Public Discussion. A Plan Commission member is involved in another organization that conflicts with the current monthly Plan Commission meeting dates. It was decided to change the monthly meeting to the third Monday of each month and still meet at the same time.
11. Future Agenda Items and Announcements. None.
12. Adjournment. Motion was made by Harry Warden. Mary Kay Francis seconded. All approved. Meeting adjourned at 8:55 p.m.

NEXT MEETING

Monday, July 21, 2025, at 7 PM.