

# MEETING MINUTES

## Plan Commission

DATE	May 12, 2025
TIME	7:00 PM
MEETING CALLED TO ORDER BY	Al Sandberg

### IN ATTENDANCE

Member Name	Present	Absent
Steve Dahl	x	
Mary Kay Francis		x
Kyle Gilles	x	
Randy Koller		x
Al Sandberg	x	
Carolyn Sylte	x	
Harry Warden		x

### AGENDA

1. Call to Order @ 7:09 pm.
2. Roll Call taken. See table above.
3. Approval of April 2025, Plan Commission minutes. Steve Dahl motioned to approve. Kyle Gilles seconded. No discussion. All approved. Motion carried.
4. Open public comment period for items that do not appear on this agenda. No members of the public were present, so no comments were made.
5. Tammy Traxler, Dunn County Planner and Zoning Administrator from Dunn County, was unable to attend the meeting as planned. She did email the commission members the information she was going to cover. In preparation for the next meeting, members should review the information.
6. Discuss research completed by plan commission members and review.
  - Went over the information Harry and Tammy Traxler emailed the committee members. It was decided to review this information prior to the next meeting in July.
  - If the survey isn't done by July 4<sup>th</sup>, the commission will use that time to communicate a survey is coming related to planning. The purpose of the survey is to revisit the township's Land Use Plan as required by the state and look at tools available, such as zoning and subdivision ordinances.
  - Discussed using SurveyMonkey vs. Microsoft Forms vs. Microsoft Word to distribute and collect survey results.
7. Al Sandberg stated the town board asked the Plan Commission to create a plan to identify all township roads and determine if they may be vacated. This task will be addressed in the future.

8. Review Town road construction ordinance and driveway ordinance. It was decided to table this until more members were present.
9. N/A. Public Discussion.
10. Future Agenda Items and Announcements:
  - Prior to the next meeting, all commission members will review information received from Dunn County and Harry Warden.
  - Based on this information and other input, a survey will be created.
  - Present ideas for informing the public about the Plan Commission survey that is coming as to plan commission progress.
11. Adjournment at 7:50 pm. Motion was made by Al Sandberg. Steve Dahl seconded. All approved.

## **NEXT MEETING**

Monday, June 9, 2025, at 7 PM.