

**Town of Rock Creek
2024 Annual Meeting
Tuesday April 16, 2024
7:00 PM**

Harry called the annual meeting to order at 7:00 p.m. Board members present were Harry Warden, Kelly Boardman, and Steve Dahl.

Jason Wiley, Jon Koller & Pat Jensen were also in attendance.

Minutes from the Annual Meeting held on April 18, 2023 were read along with the other public meeting minutes.

Jon made a motion to accept the minutes as read from the April 18, 2023 Annual Meeting, the May 15, 2023 BOR Minutes, The November 30, 2023 budget, meeting of the electors and special town board minutes, the February 15, 2024 Special Public Informational Meeting Minutes. Jason seconded the motion. Voice vote was taken, all were in favor.

The Annual Report was looked over and reviewed. Pat made the motion to accept the report as printed and Jason seconded the motion. Voice vote was taken all in favor.

OLD BUISNESS:

Harry gave an update on what happened over the last year:

- Chris Gruber Resigned and town contracted with Next Level
- Sold all the equipment and vehicle's
- Next Level is Renting shop. Added tin to salt shed to be in compliance with the DOT
- A New water softener installed for \$6,229.00
- The Road over the furnace room is scheduled for repair in July.
- Vacated Town Road in River Ridge to Traun
- Doug Anderson is asking the board to vacate his road (Larry Hoovers old place)
- The CAFO pit has been constructed on highway 85 and they are waiting for the Permit to be approved by the DOR.
- A citizen has asked the board to revisit the possibility of adopting Dunn Co Zoning. The board is reviewing the Dunn County Zoning Ordinance and the zoning process and planning to update the plan commission map
- Plan Commission members needed

ARPA FUNDS Used 2023 and plans for the remaining funds:

- \$1,028.00 Election Badger Books
- \$1,151.48 PDS Election Equipment
- \$2,800.00 Shop Doors American Overhead Doors

- \$1,393.81 Shop Doors/Wiring CVEC
- \$24,200.00 used on Roads in 2023
- \$54,828.94 left to be used on the town roads

Discussed giving the 2025 board a wage increase:

- Current wages: Chair: \$3,540, Supervisors: \$1,904, Treasurer: \$4,600 Clerk: \$7,100
- Election procedures have increased significantly between Documenting absentee ballots
20 absentee ballots take about 3 hours to prep and get out. Plus the communication with the county/requests/Registrations/training/Setup/Takedown/Check for ballots daily even after election day for a Minimum of 26 days
- Amount of mail/email has gone up takes time to go through it all.
- Documentation of everything has increased as far as what is required and the things they want
- ARPA reporting and guidelines
- Just to name a few
- Every week varies as to how many hours you put in. Minimum of 10 hours per week. This month, as of April 16 (So half month, 16 Days) clerk had over 100 hours in. It's so many little things here and there. Monthly I have at least 80 hours in. (80 hours min/ Month x 12 Months =960 hours/ year) (\$7,100.00PerYr/960 hrs =\$7.40 Per Hour)
- WTA average wages (locally and across the state) were viewed.
- Pat made motion to set the clerks wage (stating in April 2025) to \$15,000.00. Jon seconded the motion. Voice vote taken, all in favor and zero opposed.
- Jon made motion to set the treasurers wage (stating in April 2025) to \$5,000.00. Jason seconded the motion. Voice vote taken, all in favor and zero opposed.

Water testing results were taken and Chase at Dunn County has added the findings to the county map.

Pop up food pantry at the Rock Falls Town Hall is held the first Tuesday of the month. Usually 20 boxes are handed out. Each box feeds 5 people so that is 100 local meals provided each month. Thank you to Stepping Stones of Dunn County.

Open book was held April 11, 2024, 4-6 PM

Jake Breaking signs have been put up

Signs entering town were recently painted by Julie Hudson. Thank you Julie!

Shelter by bridge needs to be rebuilt.

Liquor License: Race Track, Luers, Mercantile 85, and Picnic licenses to the Park for the 4th of July events and St Joseph's Catholic Church for the Corn Feed.

Fire Department currently is getting fuel at Next Level

Driveway-/ Building permits issued in 2023:

Terry Echkwright, Kevin & Pamela Behnke, Rachel Kummer, Jim Bergh and Robert Pahlin, Josh Berg, Traun, Craig/Paula Albright, Jenny White

Building Issued in 2023: Terry Echkwright and Kevin/Pamela Behnke, Josh Berg, Nick Talford, Robert Pahlin, Tom Bauer

810TH ST bridge project has been pushed back to 2025.

Solid waste:

- Paul & Roland have retired. Thanks for all your efforts. Mark and Jon rotate shifts and the town hired Jeff Wagner and Bob Strand as fill-ins.
- Jon Secured another Grant for the Solid Waste facility.

Park Commission:

- 4th of July
- Pickleball Courts, they added a fence, looking to paint the court and they are Still looking to add lights
- Offutt gave the wooded area to the Town/Park. Will install a mound system, are in the process of surveying it and getting it ready.
- Added Lamoine Dohms and Jesse Weiss to Park Commission
- Looking for a park commission member, reach out if interested.

Fire department update

- Breakfast held April 7, 2024
- Ambulance Services costs are on the rise but we need to have them.
- Purchased a Positive Pressure fan
- Town had 28 calls in 2023
- The town will be switching over to environmentally friendly foam, which is soy based, and is class A and B rated.
- Looking for New members:
- Dave Clausen Rejoined the department and Dave Schuh retired. Thank you for your service Dave!

NEW BUSINESS:

- Race Track is building a berm for noise control. They have drainage pipes that lead to the ditch. Harry will talk to them and an engineer to make sure it is legal to do so on the town right away.

- Travis is a contact for the Race Track and is doing a nice job communicating on EMS issues and working with the town.
- Pat stated that the bridge by her is in need of some repair. Harry will take a look at that.
- Road inspections were held April 6th at 9AM. Harry will put together road bids to be published in the paper. Pave 10th, Grind and pave 850th, Crack fill in River Ridge Estates, fill cracks and chip seal Huftel Hill. Also looking at Fuller Road, rather than an expensive overlay, Next Level will add about \$2,000.00 worth of hot mix. Next Level will also apply hot mix over the culvert that was replaced on 810th St., Heffernan hill (Northern 810th Street) needs work, Radle hill (90th Ave) hoping to apply for AGTRIP money. The town cannot afford all of these repairs this year but will get bids and see what the town can afford.
- Pat and Bill donated the Flag Pole years ago. The light was recently fixed and they donated a new flag. They have contacted Mark Stevens and he is willing to keep an eye on it and let them know if a new flag is needed and to place the flag at half-staff when needed. Thank you Bill and Pat.
- BOR: May 13, 12-2 (an Appointment is need along with the proper paper work) contact Randy Prochnow.

The date for the next Annual Meeting was set for Tuesday, April 15, 2025 at 7:00 P.M.

Motion to adjourn was made by Steve at 8:08 P.M. and seconded by Jon, vote taken all in favor.

Dated this 16th day of April, 2024

Kelly Boardman, Clerk

Town of Rock Creek

UNAPPROVED MINUTES

View Minutes on the town's web page.

Townofrockcreek.org