

Monthly Town Board Meeting Minutes  
Wednesday, October 15, 2025  
Rock Creek Town Hall  
7:00 PM

1. Rachel called the meeting to order at 7:00 P.M. Board members present were Rachel Kummer, Adam Biesterveld, Jon Koller, and Kelly Boardman. Rusty Kummer, Luke and Kristi Zarins and Jason Wiley also attended.

2. Rachel made a motion to approve the September monthly meeting minutes as amended. Jon seconded the motion. Vote taken, Two in favor, zero opposed and zero abstained.

3. Rachel made a motion to approve the August treasurer's report. Jon seconded. Two in favor and zero opposed, zero abstained.

4. Rachel made a motion to approve the financial report for August. Jon seconded. Vote taken, two in favor, zero opposed and zero abstained.

5. Rachel made a motion to provisionally approve the treasurers' report for September. Jon seconded. Vote was taken, all were in favor and zero opposed.

6. Jon made a motion to provisionally accept the Financial Report for September. Adam seconded. Vote taken, all in favor and zero opposed.

7. Report from the Chair:

- North Road had a tree pushed off the road
- Linstrom applied for a drag line on 50<sup>th</sup> Ave for \$35.00
- Huftel Hill had brushing done and cleaned around the bridge
- Next Level filled some pot holes
- Mitch the Skid Steer Guy would like to sit down and go over the shared roads as they will be taking care of Brunswick township.

8. Public Comments:

- No public comments

9. Road Projects: Cost approximately \$3,500.00 to grind a half mile of road.

10. Philbin Road needs some repairs and work at the end of the road.

Rachel made motion to contract with Next Level to conduct maintenance to 890<sup>th</sup> St. (South of Hwy 85) cost not to exceed \$20,000.00. Jon seconded. Vote was taken, all in favor and zero opposed.

Jon made a motion to contract with Next Level to grind 110<sup>th</sup> Ave. from 810<sup>th</sup> Street to 850<sup>th</sup> St. Cost not to exceed \$8,000.00. Adam seconded. Vote was taken, all in favor and zero opposed.

CORE offering townships help filling out paperwork for the AGRIP program. They have done some work for Maxville.

11. Jon made motion to grant Luke and Kristi Zarins operators licenses. Adam seconded. Vote taken, all in favor and zero opposed.

Jon made a motion to grand Zarins Mercantile 85 a “Class A” liquor license for off premises sales. Adam seconded. Vote taken, all in favor and zero opposed.

12. Adam made a motion to contract with Dunn County to collect the first installment of property taxes. Jon seconded. All in favor and zero opposed.

13. Hall fees: Hall rental contract will be looked over and discussed.

Renter deposit fees were discussed. After a discussion it was determined that the town would keep the deposit to cover the costs of not cleaning up after renting the hall.

14. Driveway and Building Permit.

Permit 2025-011 failed. Driveway at the road right a way needs to be wider.

Mike Muszynski’s driveway passed and building permit granted.

Note Fred Weber was bought out.

15. Plan Commission:

- No update

16. Fire Department: update by Jason

- 3 Calls
- Manure truck vs a car, EMS assist, and a combine fire
- Huge thank you to Hope Conrad for donating an EV fire blanket to the Fire Department. She is with the Girl Scouts.
- Meeting October 30, Dunn County radios system to switch to cell

17. Park Commission: No update given.

18. Bills were reviewed, authorized, and paid.

19. Next Town Board meeting will be Wednesday, November 19, 2025 at 7:00 PM at the town hall.

20. Motion to adjourn was made by Jon and seconded by Adam, vote taken all in favor.

Dated this 15<sup>th</sup> day of October, 2025.

*Kelly S Boardman, Clerk*

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Minutes can be viewed on the web at [townofrockcreek.org](http://townofrockcreek.org)

UNOFFICIAL MINUTES