

## Rock Creek Hall Rental Agreement

This facility Rental Agreement is made effective \_\_\_\_\_ (Today's Date) by and between the Town of Rock Creek and \_\_\_\_\_ (the rental client). Resident Non Resident  
**1. Description of Services.** The client will rent the Rock Creek **town hall, located at N995 County Road H,** Mondovi, WI 54755, for the following date(s) and time(s): \_\_\_\_\_

Type of event \_\_\_\_\_ Total time of rental \_\_\_\_\_  
**2. Payment of Services/Deposit.** Service rates: **Resident of Rock Creek: Deposit \$150.00 holds date(s)** of rental, Half day fee (6 hours) \$100.00 and Full day fee \$175.00. **Non Resident of Rock Creek: Deposit 250.00 holds date(s)** Of rental, Half day fee (6 hours) \$150.00 and Full day fee \$225.00.

The Client will pay the of amount of \$\_\_\_\_, 100% deposit is due when this **Agreement is signed.** 100% Of rental fee is due when Client arrives for pick up of the facility keys. Inspection of the facility after the event by Town employee. If any damage, loss of property, or cleanup is reported at that time **the deposit will be withheld** for repair and/or replacement costs. Notification of such will be made to Client **immediately after inspection.**

**3. Term/Termination.** This agreement shall terminate automatically on \_\_\_\_\_ (Date) after the event has taken place and facility keys have been returned. In the event that cancellation of rental is requested by the Client, there will be a \$100 charge if a 2 week notice is not given.  
Date of cancellation: \_\_\_\_\_ Date of deposit refund: \_\_\_\_\_

**4. Indemnification.** The Client agrees to indemnify and hold the Town of Rock Creek harmless from all claims, Losses, expenses, fees including attorney fees, cost, and judgments that may be asserted against the Town of Rock Creek that result from acts or omissions of the Client, their employees, or guests.

**5. Alcohol Policy. The consumption of alcoholic beverages by person(s) 21 years of age or older, is permitted.** The sale of any such beverage is not permitted. The Client is responsible of the monitor of all alcoholic beverages on the premise during event. Client indemnification applies. See paragraph 4.

**6. Facility Use Policy. The Client is responsible** for set up and cleanup of facility. Cleaning supplies not provided.

\* Sweep and wipe up floors. (mop bucket and brooms can be found in closet across from men's restroom)

•Remove all garbage from the building. (kitchen, hall, restrooms) Trash bags are to be provided by the Client. Please replace all bags back where **a full one was removed,**

•**Return all tables and chairs to the original storage space. Leave up the tables that were set up when you entered** The building.

•Set thermostats back to **50 degrees** when leaving the building. (For heat only, central air conditioning is not Available)

•Wash and return all kitchen items. **Use of them is welcome, but please put items back in original place** of storage.

•Close and lock all windows and doors. Make sure doors shut tight.

•Turn off lights (including the restrooms) Prop both Bathroom doors open when done.

**7. Sever Ability.** If any provision of this Agreement shall be held **to be invalid or unenforceable** for any reason, the Remaining provisions shall continue to be valid and enforceable. If **a court finds that any provision of this Agreement** Is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such Provision shall be deemed to be written, construed, and enforced as so limited.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Address: \_\_\_\_\_

Town of Rock Creek

Date:

BY: \_\_\_\_\_ Town Board Representative

( print)

Town Board Representative (sign)

Rental Client

BY:

\_\_\_\_\_ Date \_\_\_\_\_