

# MEETING MINUTES

## Town of Rock Creek - Plan Commission

DATE	November 17, 2025
TIME & LOCATION	7:00 PM
MEETING CALLED TO ORDER BY	Al Sandberg

### IN ATTENDANCE

Member Name	Present	Absent
Steve Dahl	x	
Mary Kay Francis	x	
Kyle Gilles		x
Randy Koller		x
Al Sandberg, <i>Chair</i>	x	
Carolyn Sylte, <i>Secretary</i>	x	
Harry Warden	x	

### AGENDA

1. **Call to Order** at 7:07 pm.
2. **Roll Call.** See table above.
3. **No Approval** of October 2025 Plan Commission minutes, since a meeting was not held. Motion to approve September 22, 2025 minutes was made by Steve Dahl. Mary Kay Francis seconded. No discussion. All approved. Motion carried.
4. Open **public comment** period for items that do not appear on this agenda. No public present.
5. Discuss research completed by plan commission members and review and potentially prepare survey questions and survey information letter. Continue discussions on delivery/marketing of the surveys. Discuss any other actions needed to begin updating the plan.
  - Al Sandberg went to a Town Board meeting and presented an estimate of approximately \$2,500 to mail the surveys. The Town Board will make a decision based on this estimate.
  - Al Sandberg also presented to the Town Board members the per diem Plan Commission members receive for both 2025 and 2026.
  - Al Sandberg will contact Tammy Traxler from Dunn County on what it did to ensure there are not duplicate survey submissions.
  - Completed Land-Use survey draft.
6. **Tabled.** Discuss and create a plan to identify all roads in the Town of Rock Creek and roads that may be vacated.
7. **Tabled.** Review Town road construction ordinance and driveway ordinance.
8. **Public Discussion.** N/A since no community members were present.
9. Future Agenda Items and Announcements. None.
10. **Adjournment.** Motion was made by Carolyn Sylte. Harry Warden seconded. All approved. Meeting adjourned at 9:08 p.m.

## **NEXT MEETING**

Monday, January 19, 2025, at 7 PM.

Draft Prepared on November 15, 2025

By Al Sandberg, Plan Commission Chairman of Rock Creek

Recorded on November 17, 2025

By Carolyn Sylte, Plan Commission Secretary

UNAPPROVED