

MEETING MINUTES

Town of Rock Creek - Plan Commission

DATE	June 15, 2026
TIME & LOCATION	7:00 PM - Rock Falls Town Hall
MEETING CALLED TO ORDER BY	Al Sandberg

IN ATTENDANCE

Member Name	Present	Absent
Steve Dahl		
Mary Kay Francis		
Kyle Gilles		
Randy Koller		
Al Sandberg, <i>Chair</i>		
Carolyn Sylte, <i>Secretary</i>		
Harry Warden		

AGENDA

1. **Call to Order.** Did not have an official quorum and did not meet.
2. **Roll Call.**
3. **Approval.**
4. Open **public comment** period for items that do not appear on this agenda. No public present.
5. Town of Rock Creek Land Use Survey response update.
 - To date, 110 + 42 = 152 envelopes and 23 + 3 = 26 QR code responses have been received.
6. Discuss and create a plan to identify all **roads** in the Town of Rock Creek and roads that may be **vacated**.
 - Received the printout the annual town road map received from the State DOT.
 - Received an email from @townofrockcreek on May 18, 2026 with some direction some items the board would like to see more clear on the ordinances (DP & BP):
 - Dimensions for driveway clearing of trees/brush to be able to get emergency vehicles in without interference. (Approx. 20' wide by 13.5' high)
 - Sketch of driveway with radius shown and maybe even the cross section.
 - Increase fee: board suggested (\$150)
 - Make sure they are keeping all driveways up to code and enforcement. And maybe an enforcement letter to send to a driveway that is lacking with x amount of time to comply or face a fee.
 - Include mailbox specs or reference to get it from the post office.
7. **Tabled.** Review Town **road construction ordinance** and **driveway ordinance**.
8. **Public Discussion.** N/A since no community members were present.
9. **Future Agenda Items and Announcements.** Review the Town of Rock Creek Land Use Survey.
10. **Adjournment.** Motion was made by Harry Warden. Mary Kay Francis seconded. No discussion. All approved. Meeting adjourned at 7:55 p.m.

NEXT MEETING

Monday, July 20, 2026, at 7 PM.

Recorded on June 15, 2026

By Carolyn Sylte, Plan Commission Secretary

APPROVED